

Claiborne County School System

Parent Involvement Policy

Part I. GENERAL EXPECTATIONS

The Claiborne County School District agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental

involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities ensuring-

A. that parents play an integral role in assisting their child's learning;

B. that parents are encouraged to be actively involved in their child's education at school;

C. that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

D. the carrying out of other activities, such as those described in section 1118 of the ESEA.

Part II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

The Claiborne County School District will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

The district wide Parent Involvement Plan will be developed jointly with the School Improvement Planning team and the Claiborne County Parent Advisory Council.

The Claiborne County School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

The plan will be reviewed annually by the School Improvement Planning team and the Claiborne County Parent/Community Involvement Committee.

The Claiborne County School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

The Supervisor of Federal Programs and the Parent Involvement Coordinator meets with principals of Title I schools to implement effective parent involvement activities.

The Claiborne County School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: Head Start Program, Homebound Program, Nutrition & Foods Program, School Health Program, Safe Schools Program, 504 Program, Special Education Program, and the Adult Education Program. The Supervisors and Coordinators of these programs will serve as members of the Claiborne County Parent Advisory Council to coordinate and integrate parental involvement strategies.

The Claiborne County School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- Activity: Annual survey to assess Parental Involvement and effectiveness
- Person(s) Responsible: Building Level Principal, Federal Programs Supervisor, and the District Parent Involvement Supervisor
- Parents' Role: Respond to survey. The Claiborne County Parent Advisory Council will discuss and revise plan as needed.

- Activity: The Claiborne County Parent Advisory Council will annually discuss barriers and identify solutions to increase Parent Involvement.
- Person(s) Responsible: District Parent Involvement Coordinator and Building Level Principal
- Parents' Role: Identify barriers to parent involvement at the school level.

- Activity: Provide needed translation of parent policy and other communications for ELL parents.
- Person(s) Responsible: ELL Teachers
- Parent Role: Improved parent participation in school activities.

The Claiborne County School District will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph—

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:
- Use technology, newsletters, newspaper, parent/teacher conferences to inform parents of state's academic content standards, student academic achievement standards, and state and local academic assessments, including alternative assessments.
- Annual meetings and website to explain the requirements of Part A.
- Progress reports to parents at regular intervals. Weekly benchmark to Tier 3 students and parent/teacher conferences.

- Newsletter sent home with students for suggestions on ways to help their children at home and how to work with teachers and administrators.

The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- Adult Education Classes
- Age appropriate computer training
- Parent workshops and presentations
- Provide planners for homework assignments to be reviewed by parent(s) daily
- Student handbook distributed at parent meetings, outlining course expectations, grading scale, discipline and attendance policies
- Provide brochures and information about effective parenting

The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- High School 6 Year Plan
- Planned phone contact with parents
- Senior scholarship information meeting for parents
- Freshman orientation
- Elementary transition orientation/meetings
- Pre K and Kindergarten orientation and screening
- Child Nutrition Program will invite families to each lunch/breakfast with their children
- Access to the Annual Book Fair in the libraries
- Training for teachers/staff/parents using the following video libraries and training kits created by "*The Parent Institute*:"
- *The Complete Toolkit on Parent Involvement: An Evaluation and Solution Resource for School Leaders*

- *Ways Busy Parents Can Help Children Succeed in School: A Presentation Kit for Parent Meetings*
- *Ways Busy Parents Can Help Children Succeed on Standardized Tests: A Presentation Kit for Parent Meetings*
- *Off to a Good Start!: Engaging Parents in the Kindergarten Year*
- *Reading for Success: Engaging Parents in Your Literacy Program*
- *Moving Right Along: Engaging Parents for Student Success in the Middle Grades*

The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers that encourage and support parents in more fully participating in the education of the children.

The Claiborne County Parent Advisory Council will be represented in Pre-School, Home Instruction, Adult Education, Safe Schools, Food Service, 504, Special Education, and School Health Programs to inform community and parents of the common goal to educate and graduate all students.

The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Invite all families to parent meetings and school activities using newsletters, "Alert Now" phone messaging system, and/or newspaper and website.
- Provide translation services as needed, oral and/or written.

Part III. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

Note: The District wide Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the

school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- Training parents to enhance the involvement of other parents;
- In order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school'
- Adopting and implementing model approaches to improving parental involvement;
- Establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- Providing other reasonable support for parental involvement activities under section 1118 as parents may request.

Part IV **ADOPTION**

This District wide Parental Involvement Policy has been jointly with, and agreed on with, parents of children participating in Title I, Part A programs.